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*Office Memorandum* • UNITED STATES GOVERNMENT

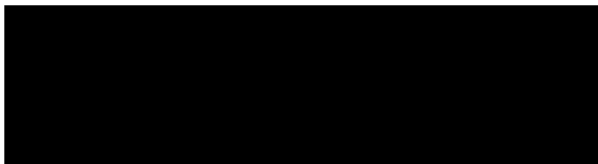
TO : Chief, Services Branch, CIA  
FROM : Chief, Administration and Services  
SUBJECT: Custodial Services

DATE: 14 June 1948

It is requested that negotiations be undertaken with Public Buildings Administration to provide the necessary custodial services for the [REDACTED] Warehouse inasmuch as we do not feel that this type of personnel should be included on the Transportation and Supply Division T/O.

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We have estimated that a minimum of three engineer-firemen for operation of the boilers will be necessary to have full protection at all times. We also estimate that a minimum of five guards will be necessary. These estimates, of course, will have to be discussed with the PBA representatives, inasmuch as the custodial services will be their problem.



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